



Palau National Communications Corporation
One Airport Road P.O. Box 99
Koror, PW 96940
Tel: (680) 587-9000
Fax: (680) 587-1888
Email: pncc@pnccpalau.com
Web: www.pnccpalau.com

RFP No. RFP-25-005

Issue Date: August 25, 2025

Closing Date: September 9, 2025

REQUEST FOR PROPOSALS (RFP)
Competitive Negotiated Contract

PNCC – KBO BUILDING REPAIR WORKS

The Palau National Communications Corporation (PNCC) is seeking proposals from qualified individuals, entities, and companies to carry out repair and renovation works at the PNCC – KBO Building.

Interested individual persons as well as natural and legal entities may obtain more detailed information and/or specifications regarding this RFP by contacting and requesting the same from the Property and Resource Duty Manager, Mr. Hilton Hideos at +680-587-9000 or via email at hhideos@pnccpalau.com.

RFP Timeline

- **Bidding Period:** August 25, 2025 to September 9, 2025
- **Closing Date:** September 9, 2025 at 10:00 a.m. Palau Time
- **Opening Date:** September 10, 2025 at 10:00 a.m. Palau Time

All offers must be submitted by no later than 10:00 AM, Palau time on Tuesday, September 9, 2025.

Basic Conditions and Terms:

- All offers will be opened, evaluated, discussed, and awarded pursuant to the PNCC *Procurement Policy and Regulations* and any modifications thereof or other conditions set forth in the RFP itself. By submitting an offer pursuant to this RFP, the individual person or legal entity submitting the offer acknowledges and agrees that the PNCC *Procurement Policy and Regulations* and the conditions set forth in the RFP is binding upon them.
- Pursuant to Section VII of PNCC *Procurement Policy and Regulations* this RFP may be canceled or postponed and any proposals submitted may be rejected at any time before award when such action is determined in writing by the PNCC CEO in his discretion to be in the best interests of PNCC.
- All costs incurred by an offeror in preparing and submitting an offer to the RFP will be the sole responsibility of the offeror.
- An offeror is solely responsible for conducting its own due diligence regarding the RFP.
- Proposal must include a signed cover letter attached to the submission.

We look forward to receiving your offers and thank you for your interest in this opportunity.

Sincerely,

Simon M. Fraser
Chief Executive Officer
Palau National Communications Corporation



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PNCC – KBO Building Repair Works

Issued by:

Palau National Communications Corporation
One Airport Road P.O. Box 99
Koror, PW 96940
Tel: (680) 587-9000
Email: pncc@pnccpalau.com
Web: www.pnccpalau.com

Submission Deadline: 10:00 AM Local (Koror) Time Tuesday,
September 9, 2025

Submission Place: PALAU NATIONAL COMMUNICATIONS CORPORATION PROCUREMENT
OFFICE
ATTN: MS. TEONGEL NGIRKELAU PO BOX
99
KOROR, PW 96940
PHONE: +680-587-9000
EMAIL: pncc.rfp@pnccpalau.com

***All proposals shall be clearly marked and received prior to the time and date specified above.
Proposals received after said time and date shall not be accepted.***

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Request for Proposals
RFP-25-005: PNCC – KBO Building Repair Works

REQUEST FOR PROPOSALS

RFP No. RFP-25-005

Issue Date: August 25, 2025

Closing Date: September 9, 2025

REQUEST FOR PROPOSALS (RFP)

Competitive Negotiated Contract

PNCC – KBO BUILDING REPAIR WORKS

The Palau National Communications Corporation (PNCC) is seeking proposals from qualified individuals, entities, and companies to carry out repair and renovation works at the PNCC – KBO Building. The selected contractor will be responsible for the following:

SCOPE OF WORK

1. Roof – Complete replacement of the entire existing roof.
2. Ceiling – Inspect the ceilings on both floors and replace all damaged sections, including plywood ceiling panels.
3. Flooring – Remove the existing carpet and install new vinyl tile flooring.
4. Kitchen Counter – Remove the existing kitchen counter and replace it with a new unit.
5. Interior Painting – Repaint interior walls on both the first and second floors. The contractor shall carry out all preparatory work required to ensure a professional, high-quality finish.

PROJECT DURATION

The project is expected to be completed within two (2) months and must be finished no later than October 31, 2025.

WORKING HOURS

- Weekdays (Monday–Friday): 4:00 PM – 9:00 PM
- Weekends (Saturday–Sunday) & Holidays: 8:00 AM – 5:00 PM

SITE VISIT

All interested bidders are required to attend a mandatory site visit on August 27th and 28th from 4:00 PM – 5:00 PM at the project site.

Request for Proposals
RFP-25-005: PNCC – KBO Building Repair Works

RFP TIMELINE

Activity	Date
RFP Release Date	August 25, 2025
Proposal Submission Deadline	September 9, 2025
Proposal Opening Date	September 10, 2025

TERMS AND CONDITIONS

- **Confidentiality:** Any material that is to be considered as confidential in nature must be clearly marked as such, on every page, and will be treated as confidential by PNCC to the extent permitted by law.
- **Proposal Costs:** Offerors are responsible for all costs associated with the preparation and submission of a proposal. In addition, such costs may not be charged back to PNCC as part of a contract agreement resulting from this RFP.
- **Modifications or Withdrawals:** Prior to the time and date specified as the RFP deadline, responses to this RFP may be modified or withdrawn. Withdrawn proposals may be re-submitted up to the time and date specified as the RFP submission deadline, provided that the response is consistent with the instructions in this RFP. Any modification to a proposal submitted after such deadline may result in the disqualification of the proposal in PNCC's sole discretion.
- **Validity of Proposals:** Proposals must remain valid in all respects for a minimum period of one
- hundred twenty (120) days after the RFP submission deadline.
- **Right to Select:** PNCC reserves the right to select and negotiate with those companies it judges as having submitted a competitive proposal and to terminate negotiations at any time without incurring any liability to any Offeror. PNCC also reserves the right to select one or more preferred Offerors and/or consortia to best support its business units. By submitting a proposal, Offerors waive any right to claim damages of any nature whatsoever based on the selection process, final selection, and any communications associated with the selection.
- **No Obligation:** PNCC is under no obligation to procure or contract for the services described in this RFP or Offeror's response to this RFP.

PROPOSAL SUBMISSION GUIDELINES

- **Proposal Submission Deadline:** Proposals must be submitted before 10:00 AM local (Koror) time, Tuesday, September 9, 2025.
- **Submission Format:** Proposals must be submitted exclusively in electronic form via email to pncc.rfp@pnccpalau.com in PDF format.

Request for Proposals
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- Proposal Language: All documents must be submitted in English.
- Currency: All prices must be stated in U.S. dollars.
- Company Contact Information: Proposals must include company name, address, Tax ID, and contact details for both sales and technical representatives.
- Company Contact Information.

Include the following details in the proposal:

Company Name:	
Physical Address:	
Tax ID Number:	
Sales Representative Name:	
Sales Telephone:	
Sales Email:	
Technical Representative Name:	
Technical Telephone:	
Technical Email:	

CONTACT INFORMATION

For further details or questions, please contact:

Mr. Hilton Hideos
Property & Resource Duty Manager
Palau National Communications Corporation
One Airport Road, P.O. Box 99
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Tel: (680) 587-9000
Email: hhideos@pnccpalau.com